THE UNIVERSITY OF ADELAIDE
SCHOOL OF SOCIAL SCIENCES

POLITICS
&
INTERNATIONAL STUDIES

HONOURS
HANDBOOK 2016
<table>
<thead>
<tr>
<th>Contents</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL COURSE INFORMATION</td>
<td>3</td>
</tr>
<tr>
<td>COURSE DETAILS</td>
<td>3</td>
</tr>
<tr>
<td>WHY HONOURS?</td>
<td>3</td>
</tr>
<tr>
<td>WHO is QUALIFIED?</td>
<td>3</td>
</tr>
<tr>
<td>HOW TO ENROL?</td>
<td>4</td>
</tr>
<tr>
<td>PART-TIME HONOURS</td>
<td>5</td>
</tr>
<tr>
<td>WHAT ABOUT JOINT HONOURS?</td>
<td>5</td>
</tr>
<tr>
<td>WITHDRAWAL FROM HONOURS AND OTHER CHANGES IN ENROLMENTS</td>
<td>5</td>
</tr>
<tr>
<td>ROLE OF SUPERVISORS</td>
<td>5</td>
</tr>
<tr>
<td>POLITICS &amp; INTERNATIONAL STUDIES STAFF</td>
<td>7</td>
</tr>
<tr>
<td>ACADEMIC STAFF AND THEIR AREAS OF INTEREST</td>
<td>7</td>
</tr>
<tr>
<td>HONOURS SEMINARS FOR 2015</td>
<td>9</td>
</tr>
<tr>
<td>SUMMARY OF SEMINAR COURSES AVAILABLE IN 2015 – SEMESTER 1</td>
<td>9</td>
</tr>
<tr>
<td>DETAILS OF SEMINARS AVAILABLE IN 2015 – SEMESTER 1</td>
<td>9</td>
</tr>
<tr>
<td>POLITICS &amp; INTERNATIONAL STUDIES COMMON COURSE</td>
<td>9</td>
</tr>
<tr>
<td>ELECTIVE SEMINARS</td>
<td>10</td>
</tr>
<tr>
<td>DETAILS OF ELECTIVE SEMINARS AVAILABLE IN SEMESTER 2</td>
<td>11</td>
</tr>
<tr>
<td>ASSESSMENT &amp; DEADLINES</td>
<td>12</td>
</tr>
<tr>
<td>ASSESSMENT SUMMARY</td>
<td>12</td>
</tr>
<tr>
<td>EXTENSIONS</td>
<td>12</td>
</tr>
<tr>
<td>SUBMISSION OF THESIS</td>
<td>14</td>
</tr>
<tr>
<td>ASSESSMENT DETAILS</td>
<td>15</td>
</tr>
<tr>
<td>COURSE GRADING</td>
<td>16</td>
</tr>
<tr>
<td>STUDENT SUPPORT</td>
<td>17</td>
</tr>
<tr>
<td>POLICIES &amp; GUIDELINES</td>
<td>17</td>
</tr>
</tbody>
</table>
COURSE DETAILS

Course: Honours Politics and International Studies  
Coordinating Unit: School of Social Sciences

Teaching Period: Semesters 1 & 2  
Year: 2016  
Mode: On-campus

Level: Honours  
Location/s: to be advised  
Units: 6 + 6 + 12 units (over full year)  
Contact: Dr Tiziana Torresi (convenor)

Prerequisites: an undergraduate degree with a major in Politics or International Studies with a credit average of 70%

WHY HONOURS?

Honours provides you with a unique opportunity to finish your undergraduate studies with a year of in-depth research in an area of your interest. It is a year in which you can specialise in Politics, International Studies (IS), or combine either of these with another Department in a joint Honours program. Study during an Honours year will enable greater concentration on particular areas of interest, as well as the development of specialised research skills. Upon completion of the Honours program, the research skills you will develop will be of great value regardless of whether you choose to go on to a further postgraduate degree or to seek employment.

Honours is a specialist qualification that rounds off your undergraduate course of studies opening up new career and employment opportunities. It is a qualification that is in demand by employers in both the public and private sectors. It also often brings a premium in starting salaries.

For those wishing to undertake postgraduate studies by research, an Honours degree is a preferred preliminary qualification. An excellent Honours degree result (First Class or high Second Class) is the standard means of entry for a postgraduate research degree in Australia. A University committee usually awards scholarships to the holders of a first class Honours degree. A good result in your Honours year can also make you eligible for the award of a scholarship for study abroad, either a Commonwealth Overseas Scholarship or an award offered by an overseas university. Information on all postgraduate scholarships, both those tenurable in Australia and those for study overseas, can be obtained through the University Graduate Centre (http://www.adelaide.edu.au/graduatecentre/scholarships/postgrad).

The Department of Politics & International Studies has a large and active postgraduate school. If you would like further information please contact the Postgraduate Coordinator. Also note that current postgraduates have indicated their willingness to be consulted.

WHO IS QUALIFIED?

Students wishing to enter Honours must have qualified for the award of an undergraduate degree and achieved a minimum credit average of 70% in the required sequence for a Politics or International Studies major. This requirement may be varied subject to the approval of the Head of Department. In particular, if you have achieved similar grades in other Politics/IS-type courses in cognate disciplines (for example, History, Asian Studies or European Studies) you may still be eligible for entry into Honours in Politics or International Studies.
The Honours Committee reserves the right to examine and assess the academic record of all candidates before admitting them to the Honours program.

**HOW TO ENROL?**

There are a number of stages in the enrolment procedure which are outlined below:

1. Application forms will be made available at the preliminary Honours meeting or can be obtained from the School of Social Sciences Office. They should be submitted by **27 November 2015** (Friday). Do not worry if you do not have all your final results from the University of Adelaide as the Department will check the University student system. You will receive unofficial notification of the outcome by mid-December (though the formal enrolment process through the Faculty Office will not occur until early 2016).

2. The form will ask you to name your area of interest in terms of your thesis, and who you wish to act as your thesis supervisor.

   The first step is to work out your broad area (or areas) of interest and then consult a member (or members) of the Politics and International Studies staff about what sort of thesis could be written in the area/areas of your interest. It is normally only after a process of consultation and discussion that the research topic for the thesis is decided upon.

   You will find a list of staff and their research interests starting on pages 7-8. This will serve as a guide as to whom to consult. However, if you find it difficult to decide who could act as your supervisor, please approach the Honours Convenor who should be able to point you in the right direction. Please note that we will endeavour to meet your request for supervision by a particular member of staff, but we cannot guarantee that we will meet every student’s preference with respect to supervision.

   It is possible that you will have still not made a final decision about your research topic and your supervisor at the time you submit your application form. However, you should, after discussions, be in a position to indicate your preferred topic areas and the names of potential supervisors who have been contacted.

3. The Honours Admission Committee of the Department of Politics & International Studies will meet in early December and you will be informed of your provisional acceptance into the Honours course as soon as possible after this meeting. The formal process of confirming enrolment is done by the Faculty Office and will not normally happen before the end of January.

4. It is our intention that students have a firm topic and a supervisor before the Christmas break. They are thus able to use the long vacation for thesis research. The danger is that, with nothing decided, students can allow time to slip by without a firm work schedule being established. Given the fact that the first semester is taken up with seminar work, it is essential that as much as possible of this thesis research, data collection etc. be undertaken in January and February.

   All students should be in a position to supply their supervisors with a clear research proposal by the beginning of February. All students should have contacted their supervisor by this date and should advise the Honours Convenor if this has not been possible.

   Students should note that the full-time Honours program requires a commitment of a full five-day working week for study. Students who are uncertain as to their ability to fulfil this commitment should discuss the matter with the Honours convenor and/or their supervisor at the earliest opportunity.
PART-TIME HONOURS

1. Part time Honours takes two years to complete. This is normally understood to mean two consecutive years.

2. In general, the grounds for granting permission to do Honours over two years will be limited to the following:
   i) students with care-giver responsibilities
   ii) students in greater than or equal to half-time employment
   iii) students with significant sickness or disability
   iv) students enrolled for part of the Honours program in an overseas institution
   v) compassionate reasons.

In all circumstances, it should be clear that the student is unable to (rather than chooses not to) pursue the coursework on a full-time basis.

Part-time students may either do the two seminars in their first year of study and the thesis in the second year, or they may do one seminar each year and work on their thesis over two years.

Students wishing to study Honours part-time need to apply to the Faculty of Arts for permission to do so.

WHAT ABOUT JOINT HONOURS?
Given that each Department in the Faculty of Arts has its own Honours regulations, joint Honours is a matter for negotiation between the student and the Departments concerned. An agreed course of study is designed for each particular case. This means a flexible situation. You can do a thesis in one Department and the coursework in another or, more commonly, a joint thesis and coursework in both Departments. Anyone interested in a joint Honours program with Politics or International Studies should contact the Honours Convenor at the earliest opportunity.

WITHDRAWAL FROM HONOURS AND OTHER CHANGES IN ENROLMENTS
Students may choose to withdraw from Honours any time before the first semester census date. After this date, any student wishing to withdraw, or change their status to part-time Honours must make a special case to the Honours Committee through the Honours Convenor. Except in the case of applications based upon sickness or compassionate grounds, unforeseen changes in employment circumstances or a changed domestic situation, students must apply for permission to convert to part-time before 30 March 2016. Students seeking to change to part time must apply through the Faculty Office for permission to change status.

ROLE OF SUPERVISORS
Direction of Research
Each Honours student will be assigned a supervisor who will assist and direct the student in the choice of topic, the formulation of the thesis question, the research effort and the preparation of the final manuscript for submission.

Contact with Supervisor
It is expected that students should make arrangements to meet supervisors on a monthly basis at least. If students have problems with establishing contact they should draw the matter to the attention of the Honours Convenor as soon as possible.

**Thesis Preparation**
It is the normal expectation that students will, as a minimum, have provided their supervisor with the following items by the start of semester 2, 2016.

1) A statement of the nature of their thesis, preferably a draft chapter outlining its theoretical content.
2) A chapter outline, with a brief summary of the content of each chapter.
3) A timetable for the submission of the thesis chapters.

**Mechanisms for resolution of complaints, including information and advocacy services:**

**Role of Honours Convenor**
Any problems experienced between a student and their supervisor will be referred to the Honours Convenor in the first instance for resolution, as will any complaints or problems relating to the Honours program.

**Role of Honours Committee**
Any student complaint or problem may also be referred to the Honours Committee of the Department. Applications for extensions should be addressed to the Honours Convenor. Requests to transfer to part-time status should be raised in the first instance with the Honours Convenor but permission has to be sought from the Faculty Office. Difficult or marginal cases may be referred to the Honours Committee.
HONOURS CONVENOR

Dr Tiziana Torresi
tiziana.torresi@adelaide.edu.au
Napier 413

ACADEMIC STAFF AND THEIR AREAS OF INTEREST

Professor Chris Beasley (on leave in 2016)
Contemporary social and political theory – with a particular interest in gender (feminist & masculinity studies) & sexuality; embodiment, identity and the subject; citizenship and community; ethics (including global, care and bio ethics); cultural studies; Aboriginal studies; international studies – with a particular interest in IR theory.

Dr Benito Cao
Citizenship studies (esp. environmental citizenship); identity politics (esp. gender, race and nation); politics and popular culture (esp. film studies); the ethics of war (esp. humanitarian intervention); and Latin American politics.

Dr Priya Chacko
Foreign policy and identity, ethics and foreign policy; Indian politics and foreign policy; India’s relations with Africa; South Asian politics; non-Western thought on international politics; postcolonialism; gender in international politics.

Professor Tim Doyle
Environmental politics and policy-making; environment and international relations; global political economy; social movement theory and practice; global environments; Australian politics; political fiction; political sociology, history, critical geopolitics; human and environmental security; development studies; Indian Ocean studies.

Dr Wayne Errington
Comparative political leadership; theories of political leadership; political biography; political communication (including Australian election campaigns, government PR and media policy); theoretical and comparative approaches to political parties.

Professor Lisa Hill
Political theory; history of political thought; voting and suffrage (including electoral law); parliamentary discourse; gender; speech freedoms; Liberal Democratic theory; human rights; classical political economy; the development and prehistory of Liberalism; corruption; Stoicism.

Professor Kanishka Jayasuriya
Global governance (with an emphasis on the politics of regulation, accountability and development); the philosophy of international law; Asia-Pacific and comparative regionalism; social policy; Australia and Asia; social democracy (with an emphasis on crisis and change in response to Neo-liberalism); comparative politics and political economy (with reference to both advanced industrial and newly industrialising countries in East Asia).

Professor Carol Johnson (on leave in semester 1)
Associate Professor Felix Patrikeeff
International relations and political economy of the Asia-Pacific; security studies; intelligence studies; geopolitics of Northeast Asia; post-socialist politics in Russia and Eastern Europe; political leadership; country studies (Hong Kong, China, Russia, Malaysia).

Dr Tiziana Torresi
Political theory; global justice and global democracy; global governance and regulation; governance of migration and asylum (particularly, temporary and labour migration, forced migration, people smuggling and trafficking); feminist theory, gender and development

Dr Czes Tubilewicz
Chinese foreign policy (including Sino-Australian relations); Taiwan’s foreign policy; cross-Strait relations; economic diplomacy and foreign aid: theory and practice (particularly with regards to China and Taiwan); post-communist politics in Europe; evolving notions of sovereignty.
HONOURS SEMINARS FOR 2016

SUMMARY OF SEMINAR COURSES AVAILABLE IN 2016 – SEMESTER 1

Politics & International Studies Common Course
All students must enrol in POLIS 4001: ‘Honours Politics & International Studies Common Course’
Convenors: Professor Lisa Hill and Dr Tiziana Torresi

Politics & International Studies Honours Elective
All students should enrol in POLIS 4002: ‘Honours Politics Elective’. There will be a number of seminars offered within this course. Students will take one of these seminars (please note that all elective seminars are offered subject to minimum enrolments and staff availability). This list is not final and other seminars may be available. Students will be advised as soon as possible of any changes.

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2 (available only to part time students)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Democracy and Democratization</td>
<td>• Politics of the Internet (availability to be confirmed)</td>
</tr>
<tr>
<td>Dr Wayne Errington</td>
<td>Associate Professor Felix Patrikeeff</td>
</tr>
<tr>
<td>• Global Stories: Fact and Fiction in International Politics</td>
<td></td>
</tr>
<tr>
<td>Professor Tim Doyle</td>
<td></td>
</tr>
<tr>
<td>• Environment and Citizenship</td>
<td></td>
</tr>
<tr>
<td>Dr Benito Cao</td>
<td></td>
</tr>
<tr>
<td>• Approaches to Strategic Cultures and Unconventional Conflict (availability to be confirmed)</td>
<td></td>
</tr>
<tr>
<td>Mr David Olney</td>
<td></td>
</tr>
</tbody>
</table>

Electives from other Departments will also be available to Politics and International Studies Honours students after negotiation and agreement with the Honours convenor. You should discuss this with the convenor if you are interested in taking electives from other Departments in the Faculty.

DETAILS OF SEMINARS AVAILABLE IN 2016 – SEMESTER 1

Most Department of Politics & International Studies seminars will have 2 hour classes commencing in week one of teaching and lasting until week 10. The times and locations of each seminar will be confirmed early in 2016.

POLITICS & INTERNATIONAL STUDIES COMMON COURSE

All students must take this course.
Convenors: Professor Lisa Hill and Dr Tiziana Torresi
The Honours Common Course provides an advanced approach to the field of enquiry under the rubric of the Department of Politics & International Studies and will attend to both theoretical and applied issues. The
central aim of the Common Course is to critically explore challenging contemporary debates in Politics and International Studies. Honours students will gain a sound background in Western political analysis and critiques pertaining to national, international and transnational questions. Topics to be covered may include debates on the following: methodological issues; problems of democratic participation; central concepts in political theory such as freedom, justice and equality, global justice and governance, human rights, the limits of state action, responsibilities to others and democratic theory.

**ELECTIVE SEMINARS**

(Students will be asked to select one of these seminars)

**Democracy and Democratization**

**Dr Wayne Errington**

While popular revolutions across the Middle East in 2011 increased confidence in the notion that democracy is a universal human ideal, there have been as many setbacks as victories for the world’s democrats in the past decade. The military coup in Egypt and growing authoritarianism in Russia underline the difficulty of the consolidation of democratic institutions. This seminar begins by interrogating the very idea of democracy, in particular how it is measured and whether there is a single point at which we can say that a state has become a democracy. We then introduce a number of theories of democratization, including modernization, Marxist and cultural approaches. Historical and contemporary case studies will be drawn from around the world, complemented by cross-national statistical methods of analysing democratization. The seminar concludes by considering the state of democracy in developed states utilizing research projects such as the Democratic Audit of Australia. We introduce the notion of deliberative democracy and ask where the impetus for deepening democracy might come from in long-standing liberal societies.

**Approaches to Strategic Cultures and Unconventional Conflict (availability to be confirmed)**

**Mr David Olney**

The world system has been redefining itself in novel ways since the end of the Cold War. Terrorist attacks on New York, Washington D.C., Pennsylvania, Barcelona and London, as well as the conflicts in Afghanistan, Iraq, and Lebanon, have demonstrated the impact of these deadlier forms of power and fear that can have an impact on developed and developing countries alike. No longer is national security seen as a strictly military issue, as many other non-military factors are emerging in discussions on how to protect the political sovereignty of individual states. Governments find it increasingly difficult to counter the work of people-smugglers, narcotics traffickers and terrorist groups. These organisations are armed with large amounts of untraceable cash, easily accessible commercial technologies, and a new degree of ruthlessness (as demonstrated by the work of the modern terrorist). Ideology has, moreover, provided a further complication in this complex matrix: the willingness to die for a cause, a feature of modern political violence that can negate the ability of national governments to secure their international boundaries and the safety of their citizens within those borders. The diffuse and globalised nature of many of these transnational threats makes their operations difficult to decisively eliminate. Even relatively small or weak states and international actors, using conventional military means in unconventional ways, coupled with misinformation strategies that permeate modern communications, can significantly constrain the actions of larger, better-equipped military opponents. This course sets out to examine how strategic cultures and unconventional conflict are beginning to undermine the traditional discourse on global security and the instrumentalities of international power.

**Global Stories: Fact and Fiction in International Politics**

**Professor Tim Doyle**

Why is the study of politics nearly always confined to non-fiction writings? Are political scientists suspicious of fiction’s speculative range? Where is the line between political fiction and political non-fiction? What can political scientists gain from understanding and experimenting with different narrative forms? Traditional
political science has concentrated on ‘empirical facts’, or ‘the real world’. But political heavyweights such as Hannah Arendt have long argued that politics and history were places constructed by the storyteller (Arendt 1959: 171). Indeed, many great political commentators are fiction writers. Even if we limit this tradition to the male Anglosphere, a list of names is impressive: Plato, Thomas Moore, Swift, Tolstoy, Conrad, Orwell, Huxley and innumerable others. In addition, often writers of fiction are more conscious of narrative processes than those engaged in the production of more formal academic political texts. As a consequence, key political ideas expressed in works of fiction usually engage readers more freely. Part one of the course is devoted to more orthodox political reflections and analyses of selected, mostly contemporary works of political fiction. Part Two largely comprises a writing workshop for students to engage in producing a short story length piece of their own, that will explore a major political theme. The key objective of this part of the course is to develop students’ writing, reading and analytical skills, to weigh ‘truth’ and storytelling in political science.

Environment and Citizenship
Dr Benito Cao

This course explores the many ways in which environmental concerns are reshaping our understanding of citizenship as well as how the language of citizenship (e.g. rights and duties) is shaping environmental politics and policies. The course is structured into four modules. The first module introduces students to the concept and theories of citizenship, exploring the impact of environmental concerns on formulations of citizenship, both traditional ones (e.g. national, liberal and republican) and emerging ones (e.g. cosmopolitan, ecological and ecofeminist). The second module explores the practical manifestations of environmental citizenship, with seminars focusing on different actors, namely: citizens, governments, and corporations. These seminars include references to case studies from a wide range of countries, both from the Global North and the Global South. The third module explores the making of green citizens and outlines the dominant articulations of environmental citizenship that emerge from formal education, news media and popular culture. The final module is dedicated to present and discuss the research projects chosen by each student for their seminar paper. The course is designed to appeal to anyone interested in and concerned with issues of sustainability, social justice and citizenship in the 21st century.

DETAILS OF ELECTIVE SEMINARS AVAILABLE IN SEMESTER 2
(N.B. Only part-time Honours Politics/IS students may take the following seminars.)

Politics of the Internet
Associate Professor Felix Patrikeeff & Associate Professor Mary Griffiths (Media)

The Internet is impacting dynamically on communications, signalling dynamic global changes in the way that people interact, participate and mobilise. This has far-reaching implications for the theory and practice of politics, citizenship, human rights, activism and policing. Whether it be the changing forms of communication between traditional politicians and their extended electorates through twitter or Facebook; the mobilisation of grass-roots social and political movements such as GetUp!; the foundation of new forms of people-power in North Africa and the Middle East; or the spread of radicalisation of new recruits to religious and quasi-religious extremist causes, all these disparate forms of politics co-habit in a broad virtual world. The course explores these intriguing facets of the politics of the Internet, bringing together scholars from Politics, Media, and Intelligence Studies to do so.
ASSESSMENT & DEADLINES

The University’s policy on Assessment for Coursework Programs is based on the following four principles:

1) Assessment must encourage and reinforce learning;
2) Assessment must enable robust and fair judgements about student performance;
3) Assessment practices must be fair and equitable to students and give them the opportunity to demonstrate what they have learned; and
4) Assessment must maintain academic standards (see: http://www.adelaide.edu.au/policies/700/)

ASSESSMENT SUMMARY

Deadlines: 1st and 2nd semester 2016

Seminar Papers
All first semester seminar papers must be handed up by 3 June 2016 (Friday), 12.00 p.m.
Any second semester seminar papers must be handed up by 28 October 2016 (Friday), 12.00 p.m.

Your thesis must be submitted by 27 October 2016 (Thursday), by 12.00 p.m. (unless you are part-time, in which case your thesis may be due the following year).

We require two word processed copies of each seminar paper as well as an electronic version of the paper, and two hard bound word processed copies of your thesis as well as an electronic version. Electronic copies of seminar papers and theses are to be submitted to Turnitin via MyUni on or before the deadline.

Please note that Honours deadlines are very strictly enforced. Extensions are granted only in exceptional circumstances and require the agreement of the Honours Committee. Papers and theses late without extensions will be penalized at the rate of 5% (out of 100%) for each day late, including weekends and public holidays. Papers and theses late without extension will no longer be accepted after 5 days. Students must ensure that they make backups of all material on computer; extensions for ‘lost’ material will not be granted.

EXTENSIONS

The Modified Arrangements for Coursework Assessment Policy (MACA) states that students wishing to apply for an extension will need to fill out a MACA application form and submit it to the course convenor.

Exceptions to the policy – if one of the following criteria is met, an informal extension can be organised with the course convenor.

- small extension – 2 days or less
- assessment item is worth 20% or less
- student is registered with the disability office (needs to attach disability access plan - DAP)

An extension of 10 business days can be granted unless there are extenuating circumstances (please see the policy for further clarification)

Cover Sheets
You must complete and attach a coversheet to all submitted work – these will be available on the school website or from the Honours Convenor:

Thesis & Coursework Seminars
An Honours degree in Politics / International Studies is made up of two separate components: a thesis and coursework.

1. The Thesis: The Thesis is expected to be a piece of work of 15,000 words including references but excluding bibliography with an upward discretion of 3,000 words. A thesis of more than 18,000 words, including footnotes but excluding bibliography, will have marks deducted for exceeding the specified length. Appendices are not included in the word count but must be relevant and necessary to the thesis. The thesis will be, like all research theses, involved with the development of a sustained argument around a specific topic. You will be supervised in this task by a member of the Department of Politics & International Studies staff. How you arrive at who your supervisor will be, and what your topic will address, will be discussed at a preliminary meeting. You should take note that this project will be the most challenging and exciting you will have met in your academic career to date. At the end of the process a copy of your thesis will be lodged in the Barr Smith Library and one will be retained in the Department thesis library.

2. Coursework Seminars: All Politics and International Studies Honours students are required to undertake the Common Course. Assessment for this course is expected to be a 2000 word seminar paper and a major assignment of up to 6000 words (including references, but excluding bibliography), with an upward limit of 7000. Papers that exceed this limit will have marks deducted.

All students will also undertake one of the seminar groups in the Politics and International Studies Honours Elective seminar (see the list and details above). Please contact relevant seminar convenors to learn about the specific assessment guidelines relevant to each course.

In addition to the Common course and the elective seminar, all students will complete a ‘Writing and Research’ seminar. This course is intended to guide students as their research and writing progresses. It will cover topics including setting a research question, research methodology, conducting a literature review and planning the structure of a long paper and a thesis. There will also be a session on how to prepare for work or further study after your Honours year. Assessment for this seminar will be based on a research proposal, literature review and methodology statement. The research proposal assessment is formative assessment, you will receive feedback and an indicative mark.

Seminar courses in the first semester commence in the week beginning 29 February 2016 (the first teaching week of the semester). Seminars generally run for ten weeks (not counting the two week semester break). The Writing and Research class seminars will be held every fortnight in Semester 1 with a ‘research-in-progress’ presentation in semester 2.

For part-time students, seminar courses in second semester commence in the week beginning 25 July 2016. Seminars generally run for ten weeks (not counting the semester break between).

Preparation for and attendance at all classes in each of the seminars is compulsory. If you fail to attend classes without adequate explanation, you may be excluded from the course and your work not accepted for assessment.

The seminars to be offered in 2016 are listed in this handbook. You are asked to note on your application form your preferences for the seminar in the Honours Elective Course and, as far as possible, student
preferences will be met. However, the goal is to produce seminar groups that are neither too large nor too small. A seminar group that attracts fewer than six students may be deemed non-viable and cancelled.

Changing seminars: It is possible to change seminars up to the end of the second week of the first semester. However, students must first consult with the Honours Convenor. Students will not be permitted to change seminars if this would have the effect of making a seminar group too large or too small to be viable.

SUBMISSION OF THESIS

Thesis Format
A thesis should incorporate the following in this order:

- a title page giving the title of the thesis in full, the name of the student, the name of the Department and the date when submitted for the degree.
- a table of contents.
- an abstract of the thesis of not more than 350 words.
- word count of 15,000 words including references but excluding bibliography with an upward discretion of 3,000 words. More than 18,000 words, including footnotes but excluding bibliography, will have marks deducted for exceeding the specified length.
- a signed Declaration to the effect that:

  ‘This work contains no material which has been accepted for the award of any other degree or diploma in any university or other tertiary institution and, to the best of my knowledge and belief, contains no material previously published or written by another person, except where due reference has been made in the text. I give consent to this copy of my thesis, when deposited in the University Library, being available for loan and photocopying.’

- acknowledgements (if appropriate).

The thesis should be hard bound. A recommended binder is William Harley, 28 Dew Street, Thebarton. Please contact the binder directly on 8443 7515. Students are required to hand in a separate signed cover sheet acknowledging awareness of the University’s plagiarism rules and giving permission for the thesis to be submitted for an electronic plagiarism check.

ELECTRONIC SUBMISSION VIA TURNITIN
As well as hard copy, all work Honours work should be submitted through Turnitin via MyUni. Detailed instructions will be available from course coordinators.
ASSESSMENT DETAILS

Marking Procedures

1. There will be two markers for each piece of work submitted. The primary marker will assign a mark and prepare a report. The second marker will act as a cross check on the first. A convenor of a seminar may act as an examiner of papers produced in her or his seminar, but a thesis supervisor will not mark the thesis which he or she supervised. Any discrepancies in marks (a difference in marks of greater than 5%, or marks that cross over Honours categories) will be resolved by the Honours convenor in consultation with the markers involved. If necessary a third marker will be appointed.

2. If either of the markers submits a Scholarly Deficiencies Report, the following procedures will apply: If there is a significant discrepancy, the other marker would be given the opportunity to alter their mark in the light of the Scholarly Deficiencies Report. Should a significant discrepancy remain, the Honours Convenor will mediate in consultation with the markers concerned.

3. The marks will be aggregated using a proposed weighting of
   - 50% being given to thesis work.
   - 25% to the Common Course seminar paper.
   - 25% to work undertaken in the Honours Elective.

   Do note that the final breakdown will be confirmed with students before the Honours year begins.

4. There will be a single meeting of the Honours Committee to consider the marks and determine the class of Honours to be awarded.

Marks and Comments

In most circumstances students will receive feedback on their seminar papers when the full marking process is completed. This may take some time as the process takes place over the mid-year break when some staff may be away. The feedback will consist of the final averaged mark for each seminar and a report (written comments) on each paper. The feedback, on both seminar papers will be delivered to each student as soon as the first semester marking process is complete. Students will receive written feedback on their thesis at the end of the year. Each student will receive a thesis report, a thesis mark together with their final overall Honours grade.

The University places a high priority on approaches to learning and teaching that enhance the student experience. Feedback is sought from students in a variety of ways including on-going engagement with staff, the use of online discussion boards and the use of Student Experience of Learning and Teaching (SELT) surveys.

SELTs are an important source of information to inform individual teaching practice, decisions about teaching duties, and course and program curriculum design. They enable the University to assess how effectively its learning environments and teaching practices facilitate student engagement and learning outcomes. Under the current SELT Policy (http://www.adelaide.edu.au/policies/101/), course SELTs are mandated. Feedback on issues raised through course SELT surveys is made available to enrolled students through various resources (e.g. MyUni). In addition aggregated course SELT data can be found at: http://www.adelaide.edu.au/clpd/selt/aggregates
COURSE GRADING

Grades for your performance in this course will be awarded in accordance with the following scheme:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>First class</td>
</tr>
<tr>
<td>2A</td>
<td>Second class, division A</td>
</tr>
<tr>
<td>2B</td>
<td>Second class, division B</td>
</tr>
<tr>
<td>3</td>
<td>Third class</td>
</tr>
</tbody>
</table>

Further details of the grades/results can be obtained from: http://www.adelaide.edu.au/student/exams/results.html

The following descriptors provide guidelines for the assessment of Honours essays and theses.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Percentage</th>
<th>Honours Category*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exceptional. Analytically sophisticated. Substantial intellectual originality.</td>
<td>90+</td>
<td>I</td>
</tr>
<tr>
<td>Outstanding. Originality in discovery, use of material. Successful reinterpretation of a body of material. Successful interpretation of new material. Well-crafted argument.</td>
<td>80-89</td>
<td>I</td>
</tr>
<tr>
<td>Very competent. Critical, well-researched, well-informed argument, clearly presented. Will not show the same originality and/or ability as is required to achieve a First.</td>
<td>70-79</td>
<td>IIA</td>
</tr>
<tr>
<td>There are a range of IIB characteristics. These could include: inadequate research; a well-researched but poorly argued piece; a good thesis project with a major research or analytical flaw; ineffective connection between argument and evidence; failure to locate argument in broader intellectual context; failure to address a range of alternative views and interpretations.</td>
<td>60-69</td>
<td>IIB</td>
</tr>
<tr>
<td>Limited achievement. Basic flaw in the argument or very poor development of an argument. Poor research. Basic problems with connecting research to the argument.</td>
<td>50-59</td>
<td>Third</td>
</tr>
<tr>
<td>Substantial weaknesses in content and/or understanding apparent; major irrelevancies.</td>
<td>0-49</td>
<td>Fail</td>
</tr>
</tbody>
</table>

* These categories assume in general adequate and proper referencing and/or quoting. Should a paper or thesis display significant scholarly deficiencies or contain significant plagiarised material, the Department has developed separate policies which will be applied in accordance with the University’s Academic Honesty Policy (see below).

Final results for this course will be made available through Access Adelaide. (https://access.adelaide.edu.au/sa/login.asp)
## STUDENT SUPPORT

<table>
<thead>
<tr>
<th>Service</th>
<th>Description</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Academic Support</strong></td>
<td>Maths, writing and speaking skills</td>
<td><a href="http://www.adelaide.edu.au/clpd/students">http://www.adelaide.edu.au/clpd/students</a></td>
</tr>
<tr>
<td><strong>Counselling Service</strong></td>
<td>Personal counselling for issues affecting study</td>
<td><a href="http://www.adelaide.edu.au/counselling_centre">http://www.adelaide.edu.au/counselling_centre</a></td>
</tr>
<tr>
<td><strong>International Student Care</strong></td>
<td>Ongoing support</td>
<td><a href="http://www.international.adelaide.edu.au/support/isc">http://www.international.adelaide.edu.au/support/isc</a></td>
</tr>
<tr>
<td><strong>Student Care</strong></td>
<td>Advocacy, confidential counselling, welfare support and advice</td>
<td><a href="https://www.auu.org.au/Common/ContentWM.aspx?CID=82">https://www.auu.org.au/Common/ContentWM.aspx?CID=82</a></td>
</tr>
<tr>
<td><strong>Students with a Disability</strong></td>
<td>Alternative academic arrangements</td>
<td><a href="http://www.adelaide.edu.au/disability">http://www.adelaide.edu.au/disability</a></td>
</tr>
<tr>
<td></td>
<td>Reasonable Adjustments to Teaching &amp; Assessment for Students with a Disability Policy</td>
<td><a href="http://www.adelaide.edu.au/policies/64">http://www.adelaide.edu.au/policies/64</a></td>
</tr>
</tbody>
</table>

## POLICIES & GUIDELINES

This section contains links to relevant assessment-related policies and guidelines. All University Policies can be obtained from: http://www.adelaide.edu.au/policies

<table>
<thead>
<tr>
<th>Policy</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment for Coursework Programs</td>
<td><a href="http://www.adelaide.edu.au/policies/700">http://www.adelaide.edu.au/policies/700</a></td>
</tr>
<tr>
<td>Copyright</td>
<td><a href="http://www.adelaide.edu.au/policies/2643">http://www.adelaide.edu.au/policies/2643</a></td>
</tr>
<tr>
<td>Unsatisfactory Academic Progress by Coursework Students (under review)</td>
<td><a href="http://www.adelaide.edu.au/policies/1803">http://www.adelaide.edu.au/policies/1803</a></td>
</tr>
</tbody>
</table>